

Central Coast Virtual Lean Coffee - 9Dec, 4pm Pacific

Date and Time:

10 December 2020 - All items on the board
01:27 (UTC+00:00)

Facilitator:

Eric Olsen

Attendees:

Brent, Mike O, Deborah Erb County of SLO, Brent, Eumi Sprague, Emily, Rodney Babcock, Randy, Lily Angelocci, Jim, Lily A, Lily

Summary:

Actions:

Learnings:

Topics discussed:

Role of standard work / leader standard work in office / admin / knowledge work / creative environments

Votes: 6

Suggested by: Mike O

Comments:

- **Eric Olsen**
Variation --> Standard work
- **Eric Olsen**
Creative environments are a challenge!!!
- **Eric Olsen**
Leader --> Policy (document decisions)
- **Eric Olsen**
In sales: prospecting standard work
- **Eric Olsen**
Standard "factors" for creating goals.
- **Eric Olsen**

Leaders: do our people or team have a plan?

- **Eric Olsen**
Define workflow - artifacts for leaders?

- **Eric Olsen**
Templates for "deals" = Std work???
- **Eric Olsen**
Software driven (Salesforce)
- **Eric Olsen**
Identify fixed vs variable?
- **Eric Olsen**
Information flow vs work flow???
- **Eric Olsen**
Need for standards for information format and flow.

How could we "go to gemba" during COVID?

Votes: 5

Suggested by: Eric Olsen

Comments:

- **Eric Olsen**
Facetime
- **Eric Olsen**
More informal
- **Eric Olsen**
Audit --> Zoom, but HOW!!!!
- **Eric Olsen**
Pivot quickly to what works in situation.
- **Mike O**
https://matterport.com/
- **Eric Olsen**
More time in thinking and planning. Super important.
- **Eric Olsen**
Smaller groups due to social distancing. Stronger mics???

Central Coast Lean "Build Back Better" Summit 2021. What do you want to see and talk about?

Votes: 4

Suggested by: Eric Olsen

Comments:

- **Rodney Babcock**
10-15 min Ted talk style is a good method
- **Eric Olsen**
Hopin - go to different topics
- **Deborah Erb County of SLO**
hopin.to virtual conference software.
- **Eric Olsen**
Able to go to different rooms
- **Eric Olsen**
New people - serious about lean
- **Eric Olsen**
Steam on Youtube live or Facebook
- **Deborah Erb County of SLO**
YouTube Live Conference Example https://www.youtube.com/watch?v=udJ9gpCh6M0&ab_channel=MicrosoftPowerPlatform

Ways to stay connected emotionally while practicing social distancing

Votes: 2

Suggested by: Eumi Sprague

Comments:

- **Eric Olsen**
Play games - e.g. Jackbox.tv
- **Eric Olsen**
Team building
- **Eric Olsen**
Virtual escape rooms?
- **Eric Olsen**
Teambuilding.com Hosted virtual sessions.
- **Eric Olsen**
White elephant on Amazon???
- **Eric Olsen**
Relationship over the years are carrying use, but what about new hires???
- **Eric Olsen**
Social relationships and networks have value in getting work done.
- **Eric Olsen**
Kitchen sharing over Zoom.
- **Eric Olsen**
In our own environments. Also spontaneity.

Experience in using MS OneNote in lean?

Votes: 1

Suggested by: Eric Olsen

Comments:

- **Eric Olsen**
Confluence - Cal Poly Wiki
- **Eric Olsen**
Everything MS365 !!!
- **Eric Olsen**
Fear of changing the whiteboard?!?